

Officiating with BTSC: Understanding the roles on the Pool Deck and in the Office

OFFICE

Recorder / Scorer

Chief Finish Judge / Chief Judge Electronics

Meet Manager

Clerk of Course

Judges of Stroke

Timekeepers

Inspector of Turns

Inspector of Turns

START END

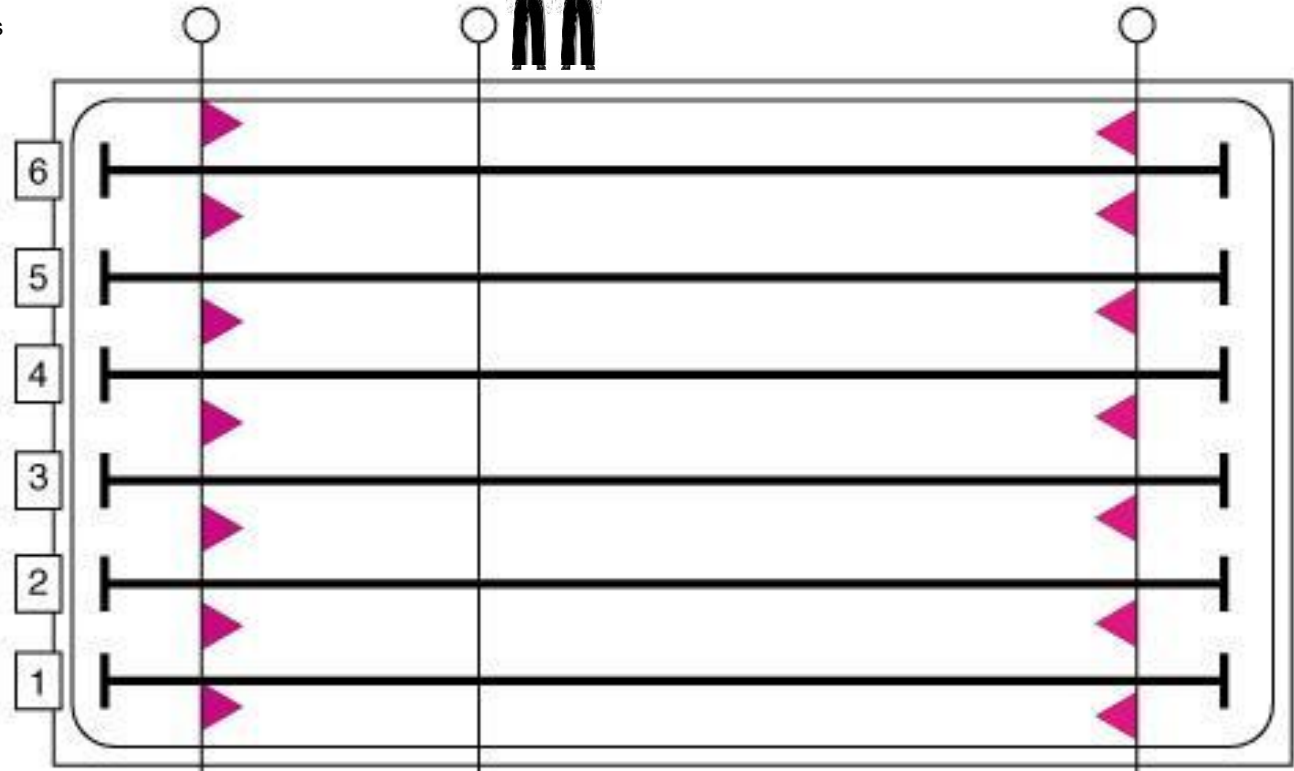
TURN END

Chief Timer

Referee

Starter

Judges of Stroke



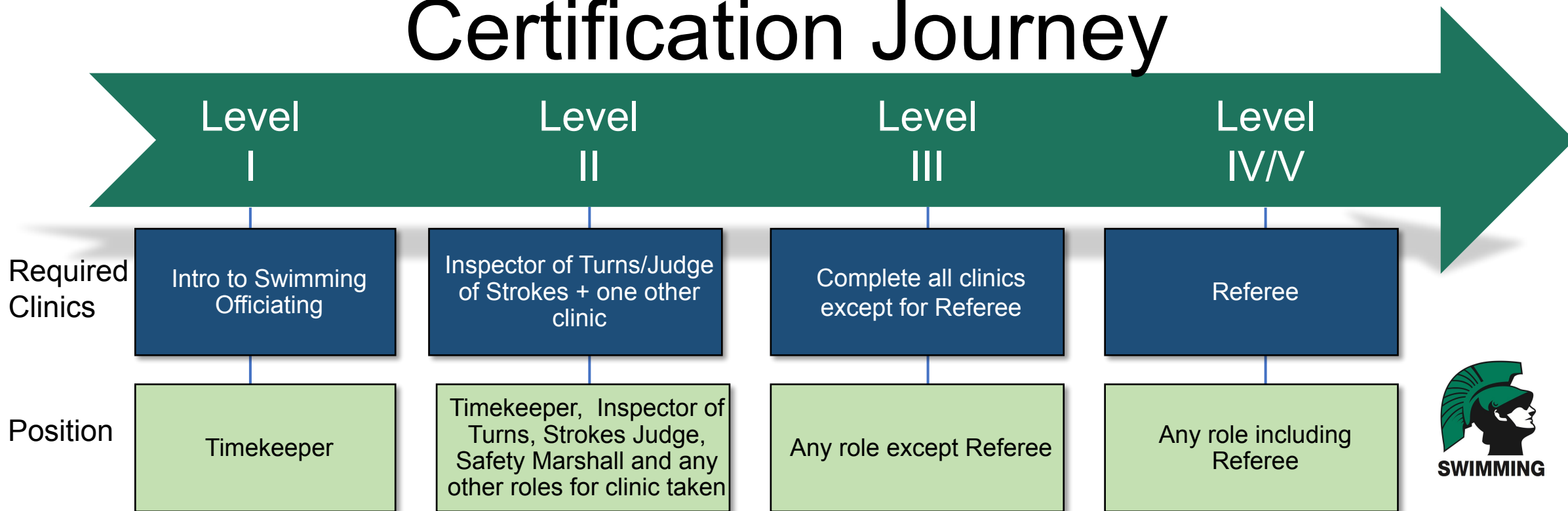
Officiating: Clinics and roles

Swim meets wouldn't exist without volunteers and meets are essential in supporting our athletes to allow them to test their skills and reach their swimming goals.

Here are some important facts:

- Being a swim parent means also becoming a swim official
- It takes over 40 volunteers to run a single session at a meet (10x the needs of a hockey/soccer game)
- Becoming an official helps you learn a whole new vocabulary of swimming
- The best view to see your swimmer is on deck

Certification Journey



SWIMMING

Swim Ontario: Officiating qualification actions



Level I Red Pin

Key activities:

- Intro to Swimming
- Safety Marshall
- Registration in Swimming Canada Officials Registration System

See page 5



Level II White Pin

Key activities:

- Certify in Level 1 by obtaining 2 successful deck evals as Timekeeper
- Complete Stroke/Inspector of Turns clinic and 2 successful deck evals
- Complete 1 other Level 2 clinic with 2 successful deck evals.

See page 6



Level III Orange Pin

Key Activities:

- Complete all Level 2 clinics
- Complete Recorder-Scorer clinic
- Certify in 3 additional positions under Level II
- Conduct Intro to Swimming under supervision of Level IV or V official

See page 7



Level IV Green Pin

Key Clinics:

- See Certification Details [here](#)



Level V Blue Pin

Key Clinics:

- See Certification Details [here](#)

Within each level requirements can be completed simultaneously or in any order



Officials certification card - Tips

Once you complete your first clinic, you will receive your Certification card.

Here are some key tips:

- If you need your card or have misplaced your card please reach out to the Club Officials Chair officials@barrieswimming.ca or meetmanager@barrieswimming.ca
- Have this card with you for each meet that you are asking for certification
- Each Level will require you to complete the supporting Clinics as well as “on deck” sign off
- Keep it safe in a plastic Ziplock bag (yours or your swimmers backpack)
- Clinics can be completed simultaneously or in any order within the level

SWIMMING / NATATION CANADA OFFICIALS CERTIFICATION CARD		
Name of Official _____		Region/Province _____
Level / Position	Attended Clinic & Passed Exam (Initials of Clinic Conductor & Date)	Satisfactory Deck Evaluations (Initials of Senior/Master Official & Date)
I Timekeeper/ Safety Marshall	_____	1 _____
	_____	2 _____
II Stroke & Turn Judge/ Head Lane Timer	_____	1 _____
	_____	2 _____
Clerk of Course	_____	1 _____
	_____	2 _____
Chief Timer	_____	1 _____
	_____	2 _____
Chief Finish Judge	_____	} 1 _____

Chief Judge Electronics	_____	} 1 _____

Meet Manager	_____	1 _____
	_____	2 _____
Recorder Scorer	_____	_____
	_____	_____
Starter	_____	1 _____
	_____	2 _____
Clinic Conducted _____		Observer _____
Location _____		Date _____
Date Received Level II Badge _____		_____
Date Received Level III Badge _____		_____



SWIMMING

Level I Clinic overview

Clinic	Description
Intro to Swimming Officiating	Covers the timekeeper position on the deck. You will learn about swimming, the official, the coach and the introductory information to be a timekeeper on the deck.
Safety Marshal	Covers the Safety Marshal position on the deck.



Level II Clinic overview

Clinic	Description
Inspectors of Turns and Judge of Stroke:	Covers all the rules of the swimming strokes, turns and finishes. This clinic covers two positions on the deck: Inspector of Turn and Judge of Stroke.
Clerk of Course:	The Clerk of Course is a position that requires knowledge of the competition and its rules. They are responsible in making sure athletes are assigned heats and lanes and will ensure swimmers arrive at their assigned lanes for their swims. They are assisted by Marshals. They may also act as an information booth and first point of contact for coaches to hand in documents such as scratches, deck entries, etc.
Chief Timekeeper:	Covers the role of Chief Timer. As the name implies, the Chief Timer is in charge of making sure that the timers are fulfilling their duties. The Chief Timer also troubleshoots situations that occur with the timers.
Chief Finish Judge / Chief Judge Electronics:	Clinics are given together as both of these roles have the responsibility of assigning official times to races. The Chief Judge Electronics (CJE) closely observes the operation and function of an automatic electronic timing system and approves the times produced by that system. The Chief Finish Judge (CFJ) determines official times through the use of manual (stop watches) and semi-automatic (plunger) timing devices. Experience as both a Chief Finish Judge and as an electronics operator is beneficial before working as a Chief Judge Electronics.
Meet Manager:	Meet manager makes sure that the swim meet runs smoothly from all aspect of the competition including but not limited to off-deck and office duties. Mentoring is crucial in learning this position. It is a demanding but very fulfilling position.
Starter:	The central point of the Starter's role is to ensure a fair start for all swimmers. The Starter and the Referee must work as a team to ensure fair and consistent starts throughout the session.



Level III Clinic overview

Clinic	Description
Referee	<p>Covers the role of Referee (the General Manager). The Referee is in charge of all aspects of the “field of play”. The Referee clinic should be taken once most Level III requirements are achieved (see certification process).</p> <p>This position will require more mentoring and experience before evaluations are conducted. The Clinic also touches on the role of the Competition Coordinator (meet referee).</p>
Recorder/Scorer (Level II)	<p>Covers how to record and score results and placings for every swim. Most meets now use some type of Meet Management software to help with this. Swim meet experience is the best way to learn this position. It is called Desk Control in the Swimming Canada rule book. Deck evaluations are not required for this clinic.</p>

